

Position Title: **Student Art Staff - Temporary/Part-Time**

Position Location: **Cantey Building**

Reports To: **Student Art Superintendent**

Pay Rate: **\$7.50/hour**

General Purpose:

Assist in the successful in-take and set-up of the annual student art exhibition at the South Carolina State Fair. Responsibilities include receiving, sorting, hanging, and then returning student artwork, as well as assisting judges and providing support to the Student Art Superintendent.

Job Responsibilities:

- Receive, sort, and hang student artwork submissions.
- Provide support to judges during the judging process.
- Assist with the removal and return of artwork at the conclusion of the fair.
- Maintain a clean and organized exhibition space.
- Adhere to all fair safety protocols and immediately report any safety concerns.
- Comply with the fair's dress code policy.
- Report to work on time and maintain regular attendance.
- Review timecard regularly and report errors to supervisor immediately.

Skills Needed:

- A friendly and reliable demeanor is crucial for this position.
- Strong attention to detail and the ability to follow instructions accurately.
- Able to effectively arrange and display artwork.
- Ability to work independently and as part of a team.
- Possesses strong interpersonal skills and can interact professionally with students, teachers, parents, and colleagues.
- Physical ability to lift up to 15 pounds and stand for extended periods.
- Basic computer skills a plus.

Physical Requirements and Working Conditions:

- Physical Activities: The position involves climbing, balancing, stooping, kneeling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, and talking. These activities require agility, coordination, and strength to handle and display artwork effectively.
- Physical Requirements: Light work is required, involving the exertion of up to 30 pounds of force occasionally and up to 10 pounds of force frequently. The job may require standing for sustained periods and performing tasks that involve arm and leg control.

- **Visual Acuity:** The worker needs to have visual acuity to determine the accuracy, neatness, and thoroughness of the work assigned, such as maintaining the exhibition space and handling artwork.
- **Working Conditions:** The worker is not substantially exposed to adverse environmental conditions, as the work primarily occurs indoors in a controlled environment, such as the exhibition space in the Cantey Building.

Tentative Work Schedule/Dates:

Begins on Sunday, two weeks prior to the fair. May work up to two days after the fair. This position does not work during the fair.

Please Note: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time with or without notice.

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