

**Position Title:** Parking – Vehicle Gate Attendant (Fair)

**Position Location:** Various Gates around Fairgrounds

**Reports To:** Vehicle Gate Superintendent

**Pay Rate:** \$8.40/hour + unlimited fun!

**General Purpose:**

Immerse yourself in the lively world of fairground parking! Guide eager attendees, vendors or employees to their designated parking spaces with a sprinkle of charm and a dash of whimsy. Ensure an orderly flow of traffic on and off the fairgrounds, verifying parking passes and a safe parking experience for fair patrons.

**Job Responsibilities:**

- Direct traffic as needed using a flag or light wand.
- Operate assigned gate ensuring orderly flow of traffic. Ensure persons/vehicles have appropriate access passes to enter grounds or RV Lot.
- Operate fair radio.
- Provide assistance by answering questions for those entering or exiting the fairgrounds.
- Place cones and exit signs as needed.
- Review and follow printed safety materials and safety training. Immediately report to your supervisor any safety concerns.
- Review your timecard regularly and report errors to your supervisor immediately.
- Follow the dress code (page 24 of the employee handbook). Remember that flip-flops or open-toed shoes are not permitted on any staff member during the fair.
- Report to work on time at the scheduled start of your work shift fully prepared and ready to begin your workday.

**Skills Needed:**

Nonverbal communication skills are a crucial asset enabling the parking attendant to effectively guide and assist drivers without relying solely on verbal interactions.

Excellent customer service skills are essential for a parking attendant, ensuring a positive and satisfying experience for all visitors.

A parking attendant must have traffic control skills to efficiently manage traffic flow and ensure a safe and organized parking environment.

Must be able to work in a variety of weather conditions including heat, cold, rain, wind, etc.

**How many pounds must you be able to lift?**

Up to 20 lbs.

**How much time are you standing each day?**

Typically, this position may require long periods of standing.

**Tentative Work Schedule/Dates:**

Work schedules vary by position and day of the week. Please get an exact schedule from your supervisor.

Schedules are subject to change depending on weather, crowds, etc.

**Note:** This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change, or new ones may be assigned at any time with or without notice.