

**Maintenance Staff  
Temporary Part--Time  
SC State Fair**

**Classification**

Non-Exempt

**Reports to**

Brent Shobert, Director of Maintenance

[BrentS@scstatefair.org](mailto:BrentS@scstatefair.org)

803-799-3387

**Date**

June 2021

**Job Summary**

---

**General Purpose of Position**

Work closely with fair staff to ensure facilities are tidy and functional. Responsible for basic maintenance and landscaping.

**Job Responsibilities**

- Assist with grounds lawn care.
- Perform various types of minor repairs throughout fairgrounds.
- Assist with maintenance of the buildings.
- Assist with sweeping floors, light cleaning and taking out trash.
- Assist with cleaning buildings (inside/outside)
- Report timely to Operations Supervisor issues needing repair or any safety concerns.
- Be cooperative and professional with co-workers, vendors and contractors always.
- Assist with facility setup and teardown as needed.
- Assist maintenance staff with cleaning barns during the fair.
- Perform various other work as assigned
- Meet necessary deadlines.
- Comply with safety regulations and maintain clean and orderly work areas.

**Specific to the fair responsibilities**

Assists with setup and takedown of all buildings and barns as needed, including mid-fair changeovers. Along with regular duties, handles various jobs as instructed by supervisor that pertain to fair. Must be able to work entire run of the fair.

**List skills needed for your position:** Must be able to operate small equipment. Experience using hand and electric tools, good communication and interpersonal skills, physical stamina and dexterity. Mechanical, carpentry, electrical or plumbing skills are a plus.

**Physical Demands**

See attached ADA checklist.

**Position Type/Expected Work Week**

This is a full-time position. Much time spent outside. Days and hours of work are Monday - Friday, 7:00 a.m. to 3:30 p.m. This position occasionally requires longer hours and sometimes weekend work. During the fair hours could be 15 per day for 12 days and may walk five miles in a day each day. Must be able to work all 12 days of the fair and two days afterward.

**Travel**

Travel is primarily local during the business day, although limited.

**Other Duties**

Please note this job summary is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.